**Victoria Prado**

Orlando FL, 32812

Cell: (407)-690-4056 Email: mvictoriaprado@gmail.com

***Education*: University of Central Florida Orlando, FL**

***Bachelor’s Degree****.*

*Radio Television – Media Management and Operations*

 Graduation date: May 2019

Languages: English and Spanish

***Trade Show and Promotional Experience***

***IAAPA Expo 2019***

***Brand ambassador & Tradeshow Model***

*Orange County Convention Center*. Orlando, FL – November 2019.

Four-day largest trade show for the attractions industry. Attract attendees to the booth and give them information about our product. Scan badges and translate and communicate with Spanish speaking attendees.

**Grace Hopper Celebration. *Technology Conference***

***Brand ambassador & Tradeshow Model***

*Orange County Convention Center*. Orlando, FL – October 2019.

Four-day technology conference. Welcoming guests and assisting with check in, scanning badges, leading audience to the booths. helping attendees with directions, and various tasks throughout the day.

**(LATAM 2019) - LG Convention for Latin America**

***Tradeshow Model/Lead/Event Assistant***

*Marriot Orlando World Center.*Orlando, FL **-** June 2019.

Work as a translator for attendees of the LG event for Latin America for four days. Assist them with their check in at the Hotel, scan their badges, assist them with their events and itinerary. Escort clients and partners to the convention and show rooms.

**Cox Media Group**

***Promotions & Brand Ambassador****.* Orlando, FLJanuary 2019 – May 19

Attend and set up promotional events such as sales remote, concert or festivals representing each radio station and interacting with listeners. Set up and break down of promotional equipment and station sound. Hand out promotional items and talk to listeners about our radio stations. Assist with creation of content for the station’s social media platforms, and manage different station’s social media platforms during events.

**Bang Energy Drink**

***Brand Ambassador/Booth Hostess/Product Demo.*** Orlando, FLMay 2018-july2018

Educating costumers about our product, tracking costumers’ preferences and feedback. Representing the company at events, fitness expos.

***Career Experience:***

**Knightly Latino International****Study Abroad**May 2018 – June 2018

***Reporter/Editor/Writer***

**“Cuba, Art & Soul***”*

Traveled to Cuba with students and professors. Host, film, interview, produce and help translate show about Cuban culture, art and dance for the 30 minute “Cuba, Art & Soul” made for web content and to be air in UCF’s TV channel

**Entravisoin/Noticias Univision Orlando** Nov 2016 – January 2017

***News Production Intern****:* Researched information on potential stories. Translated and wrote stories on iNews program. Worked with reporters on covering stories including videography, editing on Adobe Premiere Pro software to final on-air product. Prompter and audio board operator.

***Employment* *History***

**Rosen Shingle Creek Resort Orlando, FL** September 2017 - Present

 ***Bartender:*** Engaging the guests in conversation. Upselling food and beverages to guests. Moving, lifting, carrying, pushing and pulling stock, chairs and tables around. Ensuring that customers receive efficient and prompt service. Maintaining the cleanliness of the bar area, as well as bar glasses and utensils. maintaining conversation with guests.

**Tapa Toro Restaurant Orlando, FL**  December2016 – September 2017

 ***Server*:** Ensuring customers receive efficient and prompt service. Engaged guests in conversation. Upselling food and beverages to guests. Setting up and accommodating the area according to special events. Followed all safety and sanitation policies when handling food and beverages. Collaborated with other restaurant servers and kitchen/bar staff. Dealt with complaints or problems with a positive attitude.

**JP Morgan Chase Bank** January 2015 - September 2015

***Teller*:** Served customers by completing account transactions. Cashing checks; issuing savings withdrawals; recording night and mail deposits; selling cashier's checks, traveler's checks, and series e bonds. Complied with bank operations and security procedures by participating in all dual-control functions. Maintained customer confidence and protected bank operations by keeping information confidential.

***Skills:***

* Bilingual Spanish and English
* Proficient in Adobe Premiere Pro CC, and professional and digital video cameras
* Proficient in Microsoft Word, Power Point, Excel.
* Quick study, enthusiastic, outgoing, positive attitude, works well under pressure, team player