**Saby Hedeman**

940 Sweetwater Ln #312

Boca Raton FL 33431

 (646) 707-1222

sabyhedeman@gmail.com

***Professional Experience***

***Keller Williams Realty*** *Boca Raton, Fl*

*Realtor February 2019- Present*

* *Established positive flow of communication with agents, clients, attorneys, and all personnel involved in closing transactions.*
* *Help clients write the offer, negotiating contracts, making sure terms and conditions of purchase agreement were met and the process is running smoothly.*
* *Consistently managed client database and followed up with clients.*

*Chanel USA. New York, NY*

*Beauté Specialisté May 2012 – Aug .2017*

* *Advise customers with exceptional knowledge of advanced makeup artistry and cosmetics industry new trends.*
* *In-depth facility to multi-task and manage multiple projects in fast paced environment.*
* *Strong interpersonal skills; remarkable ability to achieve results through team leadership.*

 ***Yves Saint Laurent*** *New York, NY*

*Counter Manager April 2006- Jan.2011*

* *Developed a strong teamwork and trained employees to achieve monthly goals.*
* *Prepared daily, weekly and monthly results and submitted reports to management.*
* *Developed monthly goals and prepared strategies to maximize sales.*

***Education***

***Berkeley College*** *New York, N.Y*

*Fashion Marketing and Management*

*Associate in Applied Science Degree (A.A.S)*

***Penn Foster college*** *New York, N.Y*

*Internet Marketing,*

*Associate in Applied Science Degree (A.A.S)*

***Universidad Catolica De Sto. dgo*** *Dominican Republic*

*Bachelors in Business Management, October 1999*

***Languages***

*Spanish, Portuguese and Italian (beginner)*