(702) 427-4341

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**zcsharinamarket@gmail.com**

ZCSHARINA MANERA MERCADO

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| Objective |  | To obtain a stable position that will enable me to use my creative and communication skills, my broad knowledge of cultures, and my organizational skills, allowing me to grow as a professional, a community member, and a leader. |
| Skills & Abilities |  | * Teamwork
* Communication
* Maintaining calm in midst of conflict
* Creativity
* Adaptability
* Self-motivated
* Bilingual (fluent Spanish speaker, reader, & writer)
* Strong organization skills
* Starter Nutrition Course Certificate
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| Experience |  | UNLV Biology Faculty / supervisor nicholle bookerLas Vegas, NVADMINISTRATIVE ASSISTANT/INTERNJune 2012-September 2012Administrative assistance, organization of events, seminars, trips, student management and assistance, input of information into student databaseWaxtrax records / supervisor richard rosenLas Vegas, NVRETAIL ASSOCIATENovember 2012-August 2013Customer service, sales, broad knowledge and general knowledge of industry, price comparing, cash handling, organization of products, daily cash counts, administrative tasks.hosteria ecole pucon –ECOLE VEGETARIAN RESTAURANT/ supervisor regina M.Pucon, Araucania, ChileSERVER/KITCHEN ASSISTANTMay 2016-July 2016Greeting customers, customer service, knowledge and preparation of plant-based meals, preparation of hot & cold drinks, cocktails, and dessert, assisting tourists, both English and Spanish spoken environment due to clientele, general cleaning and organization, ordering necessary materials and ingredients for staff/kitchen use, input orders onto restaurant POS system.Sprouts farmers market / supervisor john heldtLas Vegas, NVCASHIERSept 2017-January 2018Overall customer service, broad knowledge of produce/health products, both English and Spanish spoken environment due to clientele, general cleaning and organization, cash handling, register reportsviolette’s vegan café/juice bar / supervisor cyndy violetteLas Vegas, NVSERVER/EXTRA-BUSSERJanuary 2018-Febuary 2018Assisting with general servers’ tasks, cleaning tables, assisting customers, food & beverage service, juice bar and plant-based meal knowledge.**ASD SHOW LINDA FASHION ACCESSORIES CORPORATION**Las Vegas, NVBOOTH ASSISTANT/MODEL, REPRESENTATIVEMarch 2019-PRESENT4 day trade show, twice a year in March and July. Sales / customer service. Booth set up and tear down. Assisting customers with large orders. Wholesale knowledge. Product knowledge. EUROPEAN MUSIC FESTIVAL (EMF)Las Vegas, NVV.I.P. SECTION COCKTAIL WAITRESS/SERVERMay 2019-OPENServing cocktails to large parties/tables, bottle service, VIP buffet. Food service. Overall cleaning & maintenance. Inventory. Cash handling, POS system. Sales. Customer service.MAGIC SHOW & OFF PRICE SHOW HYFVE CLOTHINGLas Vegas, NVBOOTH ASSISTANT/MODEL, REPRESENTATIVEAugust 2019-OPEN3 day trade show in August. Sales / customer service. Booth set up and tear down. Assisting customers with large orders. Wholesale knowledge. Product knowledge. INSTAWORKLas Vegas, NVEvent StaffOctober 2019-PresentVariety of duties: server, food / bar runner, busser, cashier, hospitality in general. Numerous events i.e. NBAA Convention Las Vegas, SEMA Car Show Las Vegas, private parties and events. RICK’S caféPLACENCIA VILLAGE, BELIZESPECIALTY LINE / PREP COOKOctober 2019-February 2020Food preparation, fast-paced restaurant in touristic area. Area of focus in vegetarian & dessert dishes. Kitchen maintenance.AMAZON WAREHOUSE LAS7LAS VEGAS, NVSEASONAL WAREHOUSE ASSOCIATEMay 2020-May2020Seasonal warehouse position, stowing inventory, product knowledge and input in an efficient manner.  |
| Education |  | odyssey charter school-2251 S Jones Blvd, Las Vegas, NV 89146advanced high school diploma**CLASS OF 2013**Obtained advanced honors high school diploma, GPA between 3.5-4.0, foreign language studies, musical studies, and fundamental fashion design studies. HEALTH SCIENCES ACADEMY ONLINE STARTER NUTRITION COURSE COURSE COMPLETION CERTIFICATE**JULY 2019**Free 6-module online nutrition starter course through Health Sciences Academy.CENTRE OF EXCELLENCE ONLINE NATUROPATH DIPLOMA COURSE **Currently enrolled**10-module online paid Naturopath Diploma course through Centre of Excellence online academy. 150+ hours’ worth of course material.  |
| References |  | John heldtSprouts Farmers Market(702) 876-4888jareed arantonBlu Martini/EUROPEAN MUSIC FESTIVAL(702) 279-2474francesca mangiselEuropean Wax Centers(702) 287-7674JESSA MANGALILinda Fashion Accessories Corporation (908) 494-3432JEROMEInstawork Staff(510) 798-4777 |