






Maria Cohen

Versatile person and capable of simultaneous several tasks. With extensive experience in work environments in which commitment and the ability to work as a team are valued. I am characterized by my dynamism, proactivity and enthusiasm. I have good digital knowledge. I seek to develop professionally.

CONTACTO

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Las Vegas NV


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APTITUDES

- Recordkeeping requirements
- Account audits
- Account closings
- Proficient in [Program]
- Mentalidad de crecimiento

IDIOMAS

Spanish: A1
 Professional

English: A1
 Beginner

French: A1
 Beginner

FORMACIÓN

University Atlantic, Colombia | 01/2003

MBA

Hogar Para Jovenes, Colombia | 11/1998

High School Diploma

HISTORIAL LABORAL

Customer Service Department - Chase Bank

Las Vegas, NV | 01/2019 - 01/2022

- Advised customers on bank products, services and financial planning options.
- Marketing southwest products by displaying brochures
- Completed thorough and accurate documentation for money movements, deposits or withdrawals.
- Interacting with customer about southwest rapid reward programs
- Answering question about southwest rapid rewards

Turquoise dreams - Supervisor

Las Vegas, NV | 02/2015 - 10/2021

- Assisting customer with questions
- Greeting customer
- Providing information about our services
- Complied with company policies, objectives and communication goals.
- Identified and corrected performance and personnel issues to reduce impact to business operations.

Docrequest - customer service

Las Vegas, NV | 02/2016 - 02/2017

- Directed and led employees, supervising activities to drive productivity and efficiency.
- Mentored staff to enhance skills and achieve daily targets, using hands-on and motivational leadership.
- Organized schedules, workflows and shift coverage to meet expected

business demands.

- Maintained inventory accuracy by counting stock-on-hand and reconciling discrepancies.

***perfumania* - Key Holder**

Las Vegas, NV | 01/2014 - 07/2016

- Trained and helped supervise staff to develop and maintain store revenue, team customer service skills and product knowledge.
- Coordinated floor moves, merchandising and display maintenance and monitored floor stock to keep popular items available to buyers.
- Managed stock demands and employee shift schedules and adapted professionally to unexpected changes.