

Kelly Howick- George

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Work Experience

Director of Social Services

Pikes Peak Post Acute - Colorado Springs, CO

October 2023 to Present

- Schedule and facilitate quarterly Care Conference meetings.
- Coordinator of all ancillary services
- Grievance Coordinator
- Point Click Care Care Plans, MDS assessments, BIMS and PHQ-9, Social History Assessments
- Discharge planning and community resources coordinator
- Hospice referrals and support
- DME orders
- Dementia Awareness and education
- Mental health services and support
- Psychotropic Medication review and consents
- Training and support for other facilities

Director of Care Transitions

Ignite Medical Resorts - Round Rock, TX

May 2023 to September 2023

- Schedule and hold Care Conference meetings with all new admits within 72 hours of admission.
- Discuss and plan any barriers to discharging. Make referrals and coordinate community resources when necessary.
- Coordinate DME needs with Parachute platform.
- Psychosocial assessments as well as BIMS and PHQ9. Make referrals to outside Psychiatric company for Neurocognitive Assessments and Talk therapy.
- Weekly meetings with IDT team to discuss insurance coverage.
- Balance caseload of over 70 guests, all short-term stay.
- Make referrals to hospice when appropriate.

Director of Social Services

Evansville Manor - Evansville, WI

March 2022 to April 2023

Oversee all aspects of Social Services duties.

- Coordinate all aspects of resident's discharge
- Psychiatric references for our in house Psychiatrist
- Conduct assessments for all residents including BIMS and PHQ9

- Assist residents and their families with applying for Medicaid
- Manage all grievances for the facility
- Conduct monthly Resident Council meetings and prepare minutes.
- Participated in monthly review of resident's psychotropic medications with pharmacist.
- Participated in monthly Quality Assurance measurements with quantitative reporting.
- Serve as receptionist for new guests, families, and potential residents.

Director of Social Services

River Crossing of Rockford - Rockford, IL
November 2021 to March 2022

- Participated in administrative meetings.
- Worked with Point Click Care system for all resident's records
- Created POLST forms, (Advanced Directives) for all residents.
- Facilitated all Care Conference meetings with resident and their families
- Worked with various community outreach groups to ensure a safe discharge for resident.
- Partnered with a variety of Hospice companies
- Created contracts with other ancillary services, such as, dental services and podiatry services for our residents.

Psychiatric Rehabilitation Counselor

Rock River Gardens - Sterling, IL
March 2021 to November 2021

- Manage caseload of approximately 30 residents.
- Conduct introductory meetings with new admissions
- Conducted daily meetings which included anger management, behavioral therapy, and also individual therapy.

Goal Coordinator

Pathway Living Center, Inc - Clinton, IA
June 2020 to February 2021

- Part of Human Resources team, would participate in the candidate resume reviews.
- Interview, hire, and onboarding new hires.
- Part of the leadership team

Telecommunications Specialist

KG Marketsense - Morrison, IL
March 2018 to May 2019

- Data Entry
- Cold Calling
- Computer Skills
- Customer Service

Mediator

SOS Mediation - Morrison, IL
March 2013 to August 2014

- Small business owner
- Dispute Resolution
- Advisement as an Impartial Party

- Divorce and Custody Cases

Student Services Manager

Ashford University - Clinton, IA

April 2008 to August 2014

- Began as an Enrollment Advisor
- Transferred to Military Financial Services Management
- Student retention and acquisition
- Title 4 funding, tuition assistance, Employer benefits, VA benefits
- Professional development
- Interview, hire, and train staff

Education

Master's degree in Education

Ashford University - Clinton, IA

May 2010 to May 2011

Bachelor's degree in Social Science

Ashford University - Clinton, IA

January 2008 to May 2010

Skills

- Project management
- Social Work
- Conflict Management
- Microsoft Office Suite
- Fundraising
- Leadership
- Presentation skills
- Community Outreach
- Meeting Facilitation
- Skyward Program experience
- Strategic planning
- Crisis Intervention
- Mentoring
- Administrative Experience
- PeopleSoft program
- Marketing
- Business development
- Case Management
- Behavioral Therapy

- Recruiting
- Human resources
- Hospice care
- Administrative experience
- Conflict management
- Interviewing
- Accounts receivable
- Care plans
- SharePoint
- Typing

Certifications and Licenses

QIDP Certification

Driver's License